EFFECTIVE

July 1, 2015.

Subject(s)

1. Children's Protective Services (CPS) Worker Visit.
2. Face-to-Face Requirements.
3. Visit Requirements.
4. Time Frame for Completion.

1) CPS Worker Visits

PSM 714-1, CPS Worker Visit

In order for a case contact to meet contact requirements the worker must engage with the family. In order for a case contact to meet contact requirements the contact must occur in person with the perpetrator, victim or caretaker (parent, guardian or other person responsible). During the contact the worker must engage the individual by creating an environment of empathy, genuineness and empowerment that supports them with entering into a helping relationship and actively working toward change.

2) Face-to-Face Requirements

PSM 714-1, Face-to-Face Requirements

Contact with the family must be made within seven business days of case transfer to on-going.

A risk-reassessment cannot be completed until contact has been made with the family when the family is able to locate.

Regardless of the risk level, each victim and non-victim must be seen at least once a month.

The total required visits with the family are based on the the risk level.

3) Visit Requirements

PSM 714-1, Visit Requirements

Each child must have a face-to-face visit by the CPS worker a minimum of once every 30 day period, beginning at the dispositional date (or in the event of an overdue report or where an

extension was granted, from the original dispositional due date). The initial visits with the family must take place within 7 business days from case assignment to the on-going worker. The majority of visits must take place in the child's residence.

4) Time Frame for Completion

PSM 714,1 714-4, Time Frame for Completion

When a case is transferred to on-going Protective Services a new risk reassessment cannot be completed by the new worker until contact has been made with the family.

Reason: Program Office recommendation.

MANUAL MAINTENANCE INSTRUCTIONS

Changed Items ...

PSM 713-09
PSM 713-11
PSM 714-1
PSM 714-4