
EFFECTIVE

June 1, 2010.

SUBJECTS

1. Obsolete references removed.
2. Intention to adopt.
3. Medically fragile children.
4. Multiple updated service plans (USP).
5. SWSS update.
6. Items revised for grammatical changes.

**1) OBSOLETE
REFERENCES
REMOVED****PSM 712-6, 712-8, 713-1, 714-4, 715-4, 716-2**

References to obsolete DHS forms were removed from policy. The forms removed include the: DHS-133, PS-071, 5s and the 2070. All references to the ASSIST Program were also removed.

Reason: To ensure that obsolete forms are removed and that references to programs are updated.

**2) INTENTION TO
ADOPT****PSM 712-6, PSM 713-8**

If CPS becomes aware of a new child born to parents who currently have a child in out of home care, or is/was a permanent ward as a result of a child abuse/neglect court action and the intent of the parent(s) is to have that new child adopted, CPS must still conduct a full field investigation. The investigation must include verification of the child's well being, proof that the adoption process has commenced and verification of the child's placement.

Reason: To ensure child safety.

**3) MEDICALLY
FRAGILE CHILDREN****PSM 713-4, 716-8**

Changes made to identify the need for *all* medically fragile children (those with chronic medical needs or those identified as medically

fragile) to undergo a medical assessment and/or medical review to ensure that their medical needs are being met by their caregiver.

Reason: To ensure child safety. Policy change based in part on a recommendation from the Office of the Children's Ombudsman.

4) MULTIPLE USP'S

PSM 713-9

Changes made to remove the requirement for workers to create multiple updated service plans for the same complaint. Language will be added to have the worker keep the case with the higher risk level open for services.

Reason: Eliminate paperwork redundancy.

5) SWSS UPDATE

PSM 713-12

Removal of an obsolete reference to the FANS/CANS access button. This area can now be accessed in other areas within SWSS.

Reason: Removal of an obsolete reference.

6) GRAMMATICAL CHANGES

PSM 713-2, PSM 715-3

Minor grammatical revisions made.

Reason: Policy review.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items (content changes) ...

**PSM 712-6
PSM 712-8
PSM 713-1
PSM 713-2
PSM 713-4
PSM 713-8
PSM 713-9
PSM 713-12
PSM 714-4
PSM 715-3
PSM 715-4
PSM 716-2
PSM 716-8**

Changed Items (link changes only) ...

**PSM 712-1
PSM 713-3
PSM 713-7
PSM 716-6**