
EFFECTIVE

July 1, 2015.

Subject(s)

1. Income eligible cases
2. Valid Need Reason
3. Application Processing
4. Timeliness of Verifications
5. Miscellaneous

1) Income Eligible Cases**BEM 525, 703, 706**

At application, a CDC program group's gross income cannot exceed 95 percent of the income eligibility scale for his/her group size.

Reason: Policy clarification.

2) Valid Need Reason**BEM 703**

"Job search" is not an acceptable valid need reason at application/redetermination.

Reason: Policy clarification.

3) Application Processing**BAM 110**

When a client has a completed, pending application for other program benefits and verbally requests CDC, the application date for the CDC benefits will be the request date.

Reason: Policy clarification.

4) Timeliness of Verifications**BAM 130**

At redetermination, if a signed DHS-1010 or application is received, generate a VCL and allow 10 calendar days for the client to provide the verifications. If the verifications are not returned, or are returned incomplete, two 10 calendar day extensions must be given, sending VCLs after each verification due date. Clients are not required to request the extension.

Reason: Policy clarification.

5) Miscellaneous**BEM 706**

MDHHS Bureau of Health Care Services (BHCS) has been changed to Department of Licensing and Regulatory Affairs (LARA), Bureau of Community Health Systems (BCHS).

Reason: Department and name change.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[BAM 110](#)

[BAM 130](#)

[BEM 525](#)

[BEM 703](#)

[BEM 706](#)