

EFFECTIVE

January 1, 2016.

Subject(s)

1. Password Selection
2. Federal Tax Information (FTI) and Social Security Administration (SSA) Breach and Incident Reporting

1) Password Selection

APL 68E-100

Requirement of selecting a strong password for MDHHS systems was added.

Reason: Federal requirements.

2) Breach and Incident Reporting

APL 68E-130

Procedures for reporting security incidents involving FTI or SSA-provided information added.

Reason: Federal requirements.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[APL 68E-100](#)

[APL 68E-130](#)