

EFFECTIVE

May 1, 2015.

Subject(s)

1. Consumer credit reports.
2. Caseworker contacts.

**1) Consumer
Credit Reports**

FOM 722-6E, Consumer Credit Reports

The minimum age for youth to receive a consumer credit report was decreased from age 16 to 14 years old. On April 1, 2015, credit reports will be automatically requested for youth ages 14-17, by the Credit Reporting Technician in Central Office. Caseworkers will continue to assist youth ages 18-21 with obtaining their own credit reports online.

Reason: The Preventing Sex Trafficking and Strengthening Families Act, PL 113-183 and an Office of Child Welfare Policy and Programs (OCWPP) recommendation to aid worker relief.

Communication Plan: Identity Theft Tip-Sheet for Child Welfare Staff.

**2) Caseworker
Contacts**

FOM 722-6H, Caseworker Contacts

Private meetings were defined and expanded to include direction for children under 13 months old. Safety planning was added to the required discussion with a caregiver, if applicable. Families First and Family Reunification contacts were removed from the required contacts that must be entered within five business days of occurrence. Minor grammatical changes were made and hyperlinks were fixed.

Reason: OCWPP recommendation.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[FOM 722-06E](#)

[FOM 722-06H](#)