
EFFECTIVE

May 1, 2014.

Subject

Funding and payment item updates for MiSACWIS.

**Funding and
Payment Updates****MiSACWIS Updates**

The following policies have been updated to provide clarification and reflect updates needed to align with MiSACWIS.

- **FOM 901-6, Legal Status.**
- **FOM 901-7, Living Arrangements.** What was previously referred to as living arrangements is now a service type with a more specific living arrangement to detail the child's placement. Treatment foster care will no longer be added as a DOC IV, but is now entered into MiSACWIS as a placement type.
- **FOM 901-8, Fund Sources.**
- **FOM 901-9, Payment Source Guide.**
- **FOM 902, Funding Determinations and Title IV-E Eligibility.** Human trafficking victim is added to the list of qualified alien statuses. The living with a specified relative section is updated to clarify the eligible relatives. A household member is not included in the group size and does not have their income and assets counted if he/she is receiving SSI payments. Gross income must be entered into the funding determination, not the net income. Only the written transcript can be used to support the court order.
- **FOM 902-05, Title IV-E Funding Denial or Cancellation.**
- **FOM 902-10, SSI Benefits Application and Determination.** The DHS-3205, Foster Care/Juvenile Justice Ward Benefit Eligibility Record, will not be printed from MiSACWIS. The form can be accessed on the DHSNet Forms page.
- **FOM 902-12, Government Benefits.**

- **FOM 902-13, Court Ordered Support and Reimbursement.**
- **FOM 902-14, Local Receipt of Benefit/Warrants.**
- **FOM 902-15, Receipt of Funds in Excess of Department Payments.**
- **FOM 902-16, Social Security Numbers.** Social Security numbers must be verified in MiSACWIS.
- **FOM 902-17, County participation in Cost of Out-of-Home Placements.** This item has been deleted. The details of the chargeback system are now in FOM 902-19, Chargeback System.
- **FOM 902-18, Per Diem Cost for State Ward Expenditures.**
- **FOM 902-19, Chargeback System.**
- **FOM 902-20, Payment Reconciliation.** This policy item has been deleted. The chargeback information was moved into FOM 902-19.
- **FOM 902-21, Young Adult Voluntary Foster Care (YAVFC) Funding and Payments.** All YAVFC funding determinations and payments will be completed in the local DHS office in MiSACWIS.
- **FOM 902-21A, Young Adult Voluntary Foster Care (YAVFC) Fair Hearing Process.** The fair hearing process will continue to be handled by the Young Adult Extension Unit.
- **FOM 903-01, Introduction to Paid Service Authorizations.**
- **FOM 903-02, Payment for Detention Care.** If a youth remains in detention for more than 30 calendar days, approval must be obtained using the DHS-2012, Detention/Jail Placement Exception Request. Invoices without the approved DHS-2012 will not be processed.
- **FOM 903-03, Payment for Foster Family Care.** The Determination of Care (DOC) approvals must be completed in MiSACWIS. The Administrative Review Process has been updated to ensure that the foster parents are given the right to an administrative review even if the placement agency foster care (PAFC) provider agrees with DHS's decision.

- **FOM 903-04, Purchased Care Payment Procedures.**
- **FOM 903-07, Temporary Breaks.** There are several updates to this policy item, formerly called Temporary Placement Interruptions, to align with MiSACWIS.
- **FOM 903-08, Payments Requiring Special Processing.**
- **FOM 903-09, Case Service Payments.** A non-scheduled payment is now called a case service payment request. A board and care payment is now called a placement service payment request. The DHS-659, Foster Care Payment Authorization, can be used to support both case service and placement service authorizations and is able to be printed from MiSACWIS. This form is also intended to be used when processing county child care funded (CCF) payment requests.
- **FOM 903-10, Funeral Payments.**
- **FOM 903-13, Children's Benefit Fund.** No funds are currently available for the Children's Benefit Fund. If funds are available again a notice will be sent.
- **FOM 903-14, Payment Systems Procedures.**
- **FOM 903-17, Support Services to Families.** Families First of Michigan Program (FFM) is available to families with children in out-of-home care due to abuse, neglect or delinquency.
- **FOM 905-3, Foster Care Rates.**
- **FOM 910, Obtaining Vital Records.** Michigan birth certificates will not be available from MiSACWIS. The MiSACWIS User Guide will detail how to obtain Michigan birth certificates.

Reason: Federal Compliance Division clarifications and MiSACWIS updates.

Communication Plan: MiSACWIS User Guide.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[FOM 901-6](#)
[FOM 901-7](#)
[FOM 901-8](#)
[FOM 901-9](#)
[FOM 902](#)
[FOM 902-05](#)
[FOM 902-10](#)
[FOM 902-12](#)
[FOM 902-13](#)
[FOM 902-14](#)
[FOM 902-15](#)
[FOM 902-16](#)
[FOM 902-18](#)
[FOM 902-19](#)
[FOM 902-21](#)
[FOM 902-21A](#)
[FOM 903-01](#)
[FOM 903-02](#)
[FOM 903-03](#)
[FOM 903-04](#)
[FOM 903-07](#)
[FOM 903-08](#)
[FOM 903-09](#)
[FOM 903-10](#)
[FOM 903-13](#)
[FOM 903-14](#)
[FOM 903-17](#)
[FOM 910](#)