
EFFECTIVE

October 1, 2018.

Subject(s)

1. Confidentiality and public access to case records.
2. MAGI Medicaid (MA) RSDI.
3. Medicaid (MA) minor updates, edits, and format changes.
4. Provider Management Unit.
5. Role of MDHHS local office staff, appeals review office staff and Medical Services Administration (MSA) policy staff or MAHS staff.
6. Miscellaneous.
7. CDC Expedited Service.
8. Time-Limited Food Assistance (TLFA) Implementation.

**1) Confidentiality
and Public Access
to Case Records****BAM 310****All Programs**

Updates have been made to clarify sections of policy and to better align with current regulations.

Reason: Policy clarification

**2) MAGI Medicaid
RSDI****BEM 503****MAGI Medicaid (MA) Only**

Special budgeting rules apply when determining eligibility for MAGI Medicaid.

- All RSDI income is countable to tax-filers and adults not claimed as dependents.

- A child/tax-dependent's RSDI is countable only if that child or tax-dependent is required to file taxes.
- If a child or tax-dependent meets an exception outlined in BEM 211 then all of their RSDI income is countable to them even if they are not required to file taxes.

Example: A child is claimed by their grandparent. Because they are claimed by someone other than a parent or spouse use not tax-filer rules to determine their household. Any RSDI income they receive is countable.

- **Note:** The RSDI budgetable income worksheet is no longer valid in determining how much RSDI income may be countable to an applicant.

3) MA Updates

BEM 106, 167, 400, 401, 402, 405, 545 BAM 825

SSI-related MA

Updates have been made to clarify sections of policy. Information regarding the countability of unsalable assets for an Initial Asset Assessment was added. A current list of PACE agents was edited. Change of form name and number was edited in transportation policy.

BEM 257

The DCH-0078, Request to Add, Terminate or Change Other Insurance may be submitted electronically to Third Party Liability Division.

BEM 221, 223

Removed joint policy statement. Updated the name of form SSA-2853, Enumeration at Birth.

BAM 110, 115

Policy has been added to clarify that a request for retroactive Medicaid coverage indicated on a DCH-1426, Application for Health Coverage & Help Paying Costs, MDHHS-1171, Assistance Application including the Healthcare Coverage (HCC) supplement, and MI Bridges does not require a DHS-3243, Retroactive Medicaid Application.

Processing the retro application does not change.

Reason: Clarification for local office staff, consistency between county offices.

BAM 400

Removed joint policy statement. Added information from BAM 501 regarding replacement of a mihealth card.

BAM 501

This item has been deleted, the information has been added to BAM 400.

BAM 803

Removed joint policy statement.

4) Provider Management Unit

BAM 435

The title of Provider Management Payments Unit has been changed to Provider Management Unit (PMU). The mailing address and email address of the unit has been updated with new information.

5) Role of MDHHS Staff

BAM 600

MA Only

Role of MDHHS Local Office Staff, Appeals Review Office Staff and MSA Policy Staff or MAHS Staff

References to Human Services Administrative Tribunal were removed, send original hearing requests to:

Michigan Administrative Hearing System (MAHS)
PO Box 30763
Lansing, MI 48909

Reason: Update in process from MAHS.

6) Miscellaneous**BAM 110****FAP Only**

FAP applications received in the incorrect office should be electronically sent to the correct office.

Reason: Clarification.

BAM 801, 803, 804, 807, 809 and 813

Clarification of which programs pertain to specific matches.

Reason: Audit finding.

BEM 503**FIP**

Recipients of child foster care payments have an eligibility determination group (EDG) participation status of excluded.

BEM 515**FIP**

Removed reference to Kinship Care Pilot.

Reason: Policy clarification

BEM 100**All Programs**

Update have been made to the policy exception process. Obsolete terms/units have been removed. Medicaid policy exceptions do not determine eligibility and therefore do not grant hearing rights.

Reason: Removal of obsolete information. Clarification added at legal department request and advice.

BEM 222**FIP and RCA Only**

Removed the reference to title IV-E.

7) CDC Expedited Service

Reason: Policy clarification

BAM 110, 115, 600**CDC**

Information added to policy related to screening applications, the Standard of Promptness (SOP), and the hearing rights for clients entitled to CDC Expedited Service.

Reason: Reauthorization.

8) TLFA Implementation**BEM 620****FAP**

TLFA policy will be implemented based on an individual's FAP redetermination for all new counties. This does not apply to Kent, Ottawa, Oakland, Washtenaw, Allegan, Barry, Ionia, Grand Traverse, Clinton, Eaton, Ingham, Kalamazoo and Livingston Counties.

Prior to redetermination, individuals that are potentially subject to TLFA policy will receive a DHS- 142R, Time Limited Food Assistance Redetermination Notice, notifying them of their TLFA requirements.

New individuals applying for FAP after October 1st, 2018 will be subject TLFA policy at application.

An individual who has used their 3 countable months may regain eligibility at redetermination by completing TLFA work requirements, by the end of their redetermination month.

Upon regaining eligibility at redetermination, the individual must continue to meet the TLFA work requirements each month in order to remain eligible for FAP benefits.

The individual will be sent a MDHHS-142R, Time Limited Food Assistance Redetermination Notice, notifying them of their TLFA work requirements prior to their redetermination month.

If the individual does not meet the regain TLFA work requirements prior to the end of the redetermination month, their FAP benefits will close at the end of the month, for using their 3 countable months.

Bridges will issue the MDHHS-142R, Time Limited Food Assistance Redetermination Notice, to individuals who are subject to TLFA policy at redetermination.

Reason: Policy clarification.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[BAM 110](#)
[BAM 115](#)
[BAM 120](#)
[BAM 310](#)
[BAM 400](#)
[BAM 435](#)
[BAM 600](#)
[BAM 801](#)
[BAM 803](#)
[BAM 804](#)
[BAM 807](#)
[BAM 808](#)
[BAM 809](#)
[BAM 813](#)
[BAM 825](#)
[BAM 830](#)
[BEM 100](#)
[BEM 106](#)
[BEM 167](#)
[BEM 221](#)
[BEM 222](#)
[BEM 223](#)
[BEM 232](#)
[BEM 257](#)
[BEM 400](#)
[BEM 401](#)
[BEM 402](#)
[BEM 405](#)
[BEM 501](#)
[BEM 503](#)
[BEM 515](#)
[BEM 545](#)
[BEM 620](#)

Deleted Items ...

BAM 501