
EFFECTIVE

October 1, 2016.

Subject(s)

1. Assigning provider to case.
2. Child Development and Care (CDC) closure reasons.
3. Standard of promptness for CDC opening.
4. Miscellaneous.

**1) Assigning
Provider to Case****BEM 702 Verification Prior to Assigning Provider to Case**

The DHS-4025, Child Development and Care (CDC) Provider Verification, is no longer required in order to open a CDC case. It is still required before a provider can be assigned to a case.

Reason: To allow for 30 days standard of promptness for case openings.

**2) CDC Closure
Reasons****BAM 220 CDC EDG Closure Reasons**

Closure reasons clarified and the DHS-4025 not returned was removed.

Reason: To allow for 30 days standard of promptness for case openings and policy clarification.

**3) Standards of
Promptness for
CDC Opening****BAM 115 Standards of Promptness**

The standard of promptness for opening a CDC case is now 30 days from the date of application.

Reason: To serve clients in a timely manner.

3) Miscellaneous**BAM 700 Multiple Overissuance Types**

Clarified that CDC is authorized by Michigan Department of Health and Human Services (MDHHS) and paid by Michigan Department of Education (MDE).

Reason: Policy clarification.

BAM 725

MDE has been added as an allowable party to pursue recoupment of overissuances.

Reason: To clarify policy due to administrative rules being rescinded.

BEM 708 Good Cause

Clarification of actions to take when a CDC case closes as a result of a client or adult group member disqualification.

Reason: Policy clarification.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[BAM 115](#)

[BAM 220](#)

[BAM 700](#)

[BAM 725](#)

[BEM 702](#)

[BEM 708](#)