

EFFECTIVE

October 1, 2004.

SUBJECT

Policy Changes and Corrections in Independent Living Services (ILS) Section

PURPOSE

This bulletin identifies the ILS policy changes as well as policy references that must be removed from ASM per Interim Policy Bulletin ASB 2004-005.

**Instrumental
Activities of
Daily Living
(IADL)**

The IADL of "Shopping and Errands" has been changed to "Shopping". Housework has been changed to "Light Housework".

**Services
Negative Action
Notice FIA-1212**

The Services Negative Action Notice has been revised to contain the correct administrative hearing information, administrative rules, and legal basis. The revised services negative action notice has been renumbered to a FIA-1212.

**Administrative
Hearings**

Refer to the Program Administrative Manual (PAM) for information regarding Interim Benefits Pending Hearings. Refer to Services General Requirements Manual (SRM) regarding the recoupment process for upheld hearing decisions.

**Services
Application FIA-
390**

Adult Services Workers are not allowed to sign the Services Application FIA-390 for the client.

**Removal of
Activities of
Daily Living
(ADL)
requirement**

All references to the requirement of an ADL for eligibility for the Independent Living Services have been removed.

**Definition of
Unavailable and
Unable**

Clarification of the terms unavailable and unable in regards to responsible relative and legal dependent.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items (content changes) ...

ASM 361

ASM 362

ASM 363