

EFFECTIVE

July 1, 1999.

SUBJECT

Adult Community Placement Policy

PURPOSE

To inform local office staff of changes in the Adult Community Place-

ment Policy ASM 370-ASM 374.

1. Revised Table of Contents ASM 370
2. The revised AFC/HA Invoice/Adjustment form FIA 2353 and FIA 2353X was implemented in April 1999. The revision included updating the fields to be compatible with Assist and updating the mailing address. References to FIA changed to DCH. The providers rate of care field was deleted. The billing period changed to service period.
3. All references to Service Manual (SM) Items have been changed to
Adult Services Manual (ASM) to reflect OLM policy designation.
ASM 371 Pages 1, 2, 4-6
ASM 372 Pages 1, 3, 5-7, 10, 12, 14-15, 21, 24, 28
ASM 373 Pages 15-16, 18, 20
4. All references to Home for the Aged (HFA) have been changed to
HA.
ASM 371 Pages 1 & 3

ASM 372 Pages 5 & 8

ASM 373 Pages 14& 16

5. All references to FIA forms have been changed to BRS.

ASM 373 Pages 8-9

6. AFC Licensing Rule Numbers were updated.

ASM 373 Pages 2-4, 7

7. Instructions for the FIA 2353 and FIA 2353X were updated in

ASM 372 Pages 20-21

8. Additions/Deletions/Clarifications to ASM were:

ASM 371

Page 6 Under Note: added "Verbal prompts are a level 2 on the

needs assessment.

ASM 372"

Page 3: changed Michigan Consumer and Industry Services to "Michigan Department of Consumer and Industry Services."

Page 7: changed BRS 3422 to FIA 3422

Page 7: deleted reference to "SM 373 contains a chartfoster care homes."

Page 13: added "If the needs assessment indicates a functional limitation of level 2 or greater in at least one activity of daily living,.....established."

Page 16: added "Appendix A, pages 2-5."

Page 23: added "pages 2-9." Changed Provider Enroll-

ment to Provider Agreement.

Page 25: Updated copy of NA 920

Page 27-28: added "NSF appears for approved payments.....problem," and "Workers must wait one week on pending claims.....entered." Deleted "Explained in SMI 372, exhibit III.

Page 29: Updated the error codes, explanations and solutions.

ASM 373

Page 4 Local Office Facility Files: deleted information on individual forms and replaced with a paragraph listing types of information needed to be kept on file.

Page 6: changed "not later to no later."

Page 8: changed "yellow copy to copy.'

Page 15: deleted reference to "AIS homes which closed as of 10-01-98.

ASM 374

Pages 2-3: forms added

Pages 4-13: revised forms

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

**ASM 371
ASM 372
ASM 373
ASM 374
ASM 391**