



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ELIZABETH HERTEL  
DIRECTOR

### IV-D MEMORANDUM 2023-004

**TO:** All IV-D Staff\*

**FROM:** Erin P. Frisch, Director  
Office of Child Support

**DATE:** March 6, 2023

**UPDATE(S):**

Manual

Form(s)

**SUBJECT:** Updates to Professional License Information

**ACTION DUE:** None

**POLICY EFFECTIVE DATE:** Upon receipt

**PURPOSE:**

This IV-D Memorandum announces a new interface between the Michigan Child Support Enforcement System (MiCSES) and the Bureau of Construction Codes (BCC) system. BCC is one of the licensing systems for the Michigan Department of Licensing and Regulatory Affairs (LARA). This IV-D Memorandum introduces the BCC license types and secondary statuses that LARA will add to its professional license interface with MiCSES. This license data will be added with the Child Support 23.1 Release on March 10, 2023.

Additionally, this IV-D Memorandum introduces license types that previously migrated from the License 2000 (L2K) system to the Michigan Professional Licensing User System (MiPLUS) but were not visible to IV-D workers in MiCSES.<sup>1</sup> These license types will be available in MiCSES with the 23.1 release.

---

<sup>1</sup> Ref: [IV-D Memorandum 2020-016, Re-establishment of the Professional License Interface](#), for additional information about the initial migration of professional license data to MiPLUS.

## DISCUSSION:

### A. Background

LARA has been migrating license data from L2K to new licensing systems since June 2017. The final migration from L2K to MiPLUS occurred in October 2021. LARA continued to move license data to other new licensing systems until 2022.

IV-D workers use professional license data in MiCSES to:

- Enforce child support orders;
- Locate non-custodial parents;
- Estimate income when calculating support;
- Evaluate the ability to pay; and
- Suspend professional licenses.<sup>2</sup>

IV-D workers can view license data on the *Member Licenses* (MLIC) screen<sup>3</sup> and in the *License Description* field on the *Contempt Ability to Pay Screening* (CAPS) screen.<sup>4</sup> License information is also available in the following Business Objects reports:

- *Proactive Locate – Licensing Report* (LC-012);<sup>5</sup>
- *Member Income and Location Report* (LC-001) (MILR);<sup>6</sup> and
- *Income and Location Report* (LC-002) (ILR).<sup>7</sup>

### B. BCC License Types and Secondary Statuses

On March 10, 2023, LARA will add BCC license types and secondary statuses to its professional license interface with MiCSES.

#### 1. New License Types

The interface between MiCSES and BCC will include the following license types:

Boiler Inspector License	Elevator Certificate of Competency License
Boiler Installer License	Elevator Contractor License
Boiler Operator Registration	Elevator Journeyman License

<sup>2</sup> Michigan Compiled Law (MCL) 552.628

<sup>3</sup> Ref: [MiCSES Screen Description: MLIC – Member Licenses](#) for more information on the MLIC screen.

<sup>4</sup> Ref: [MiCSES Screen Description: CAPS – Contempt Ability to Pay Screening](#) for more information on the CAPS screen.

<sup>5</sup> Ref: [Business Objects Report Description: Proactive Locate – Licensing \(LC-012\)](#) for more information on the LC-012 report.

<sup>6</sup> Ref: [Business Objects Report Description: Member Income and Location Report \(LC-001\) \(MILR\)](#) for more information on the MILR.

<sup>7</sup> Ref: [Business Objects Report Description: Income and Location Report \(LC-002\) \(ILR\)](#) for more information on the ILR.

Boiler Repairer License	Individual Builder License
Electrical Apprentice Registration	M&A Individual License
Electrical Contractor License	Mechanical Contractor License
Electrical Fire Alarm Apprentice Registration	Manufactured Home Installer and Repairer License
Electrical Fire Alarm Contractor License	Manufactured Home Dealer License
Electrical Fire Alarm Specialty Tech License	Plumbing Affidavit License
Electrical Journey License	Plumbing Apprentice Registration
Electrical Master License	Plumbing Contractor License
Electrical Reciprocal Registration	Plumbing Journey License
Electrical Fire Alarm Contractor Registration	Plumbing Master License
Electrical Sign Contractor Registration	Registration of Building Officials, Inspectors and Plan Reviewers License
Electrical Sign Contractor License	Salesperson License
Electrical Sign Specialist License	

## 2. New Secondary Statuses

The following secondary license statuses<sup>8</sup> that are unique to BCC licenses will be available with the new interface:

- Issued;
- Hold;
- Section 2405 Suspension;
- Suspended; and
- Voluntary Inactive.

## C. MiPLUS License Types

Some license types that previously migrated from L2K to MiPLUS were not visible to IV-D workers in MiCSES. These license types will be available to IV-D workers in MiCSES on March 10, 2023:

Apprentice Cosmetologist	LPN Special Circumstances
Apprentice Electrologist	LPN Temporary
Apprentice Esthetician	LTD LICNSD Counselor Temp Military Spouse
Apprentice Manicurist	MD ED LTD Special Circumstances

<sup>8</sup> Ref: [IV-D Memorandum 2021-023, Professional License Data Updates](#), for additional information about secondary license statuses.

Apprentice Nat. Hair Culturist	Medical Doctor – Special Circumstances
Audiologist – Limited	Medical Doctor – Temporary
Builder – Individual	NHA – Special Circumstances
Builders Salesperson	Optometrist with DPA
Builders Salesperson – Temporary	Pharmacist - ED LTD – 2
Branch Office Individual	Pharmacist – Preceptor
CE Waiver	Pharmacist – Special Circumstances
CS 1 Podiatry ED LTD	Professional Surveyor
Dental Assistant – Limited	RN – Honorary License
Dental Hygienist – Limited	RN – Limited
Dentist – Limited 1	RN – Nonclinical Academic
Dentist – Special Circumstances	RN – Provisional
Dentist Limited – Special Event License	RN – Special Circumstances
DPA & TPA Certification	Train the Trainer
Interior Designer	Trained Attendant
Lockbox Batch Release License	Veterinarian Special Circumstance
LPN – Special Circumstances	

**NECESSARY ACTION:**

Retain this IV-D Memorandum until further notice.

**REVIEW PARTICIPANTS:**

Program Leadership Group

**CONTACT PERSON:**

Cy'Kenya Ford  
OCS Policy Analyst  
(517) 241-5067  
Fordc3@michigan.gov

**CC:**

None

**SUPPORTING REFERENCES:**

Federal  
None

State  
MCL 552.628

**ATTACHMENT(S):**

None

**EPF/CJF**

---

\* Ref: the [Michigan IV-D Child Support Manual Introduction and Table of Contents](#) for a definition of IV-D staff.