

EXHIBIT

**The Circuit Court
for the <Cir #> Judicial Circuit of Michigan
OFFICE OF THE FRIEND OF THE COURT
<FOC ADDRESS>
<FOC CITY, STATE ZIP>
<FOC Phone>
FAX <FOC Fax>**

<Date>

<Payee Name>

<Payee Address>

<Payee City, State ZIP>

Dear <Payee Name>:

The <County Name> Friend of the Court has issued an order on your behalf to withhold support money from <payer's name>'s retirement benefits. The order is called either a Qualified Domestic Relations Order or an Eligible Domestic Relations Order, and was sent to the Plan Administrator. In some cases, the Plan Administrator may refuse to make the money payable to the Friend of the Court or Michigan State Disbursement Unit, as required by the order. If this happens, the bank will allow the Friend of the Court or Michigan State Disbursement Unit to deposit payments on your behalf when you complete a Limited Power of Attorney (enclosed).

Please sign the enclosed document and have your signature witnessed by two people. Please return it to this office within fourteen days. Thank-you in advance for your prompt attention to this matter.

Sincerely,

OFFICE OF THE FRIEND OF THE COURT
<Worker Name>

enclosure