

EFFECTIVE January 1, 2001

SUBJECT

1. Corrections and additions to Combined IV-D Manual Item 130
2. Revised form, FIA-4637, "Child Support Case Closure Notice."

**1. CORRECTIONS
TO IV-D MANUAL
ITEM 130**

1. Page 1 -- reference to CSM Item 110 is changed to IV-D Combined Manual Item 105. Item 110 of CSM has been deleted.
2. "Note" at top of page 3 is removed:

Note: Federal regulations limit this closure reason to IV-D cases for FIP or Medicaid recipients.

This statement is incorrect.

3. Page 3, under the closure reason: "Locate-Only Services"-- the reference to CSM Item 110 is removed and replaced by a reference to IV-D Manual Item 105. CSM Item 110 has been deleted.
4. Page 8, a manual item reference is made without the title of the specific manual. The name of the referenced manual is now inserted: Child Support Manual.
5. Page 8, under the heading "Providing Notice," the text makes reference to "exhibit 2." This has been changed to "exhibit 1" and refers to the "Child Support Closure Notice." The exhibit was inadvertently omitted from the manual material, both paper and on-line. The letter has now been included as exhibit 1 in the paper manual format and is "130X1" in the on-line manual format.
6. Page 8, under the heading "Providing Notice", the text makes reference to "exhibit 3." The exhibit number has been changed; it is now exhibit 2. This exhibit is a sample closure notice to be used by the FOC. This exhibit has been inadvertently omitted from the manual material, both paper and on-line. The letter has now been included as exhibit 2 in the paper manual format and is "130X2" in the on-line manual format.

**2. REVISED FORM,
FIA-4637**

The closure notice, FIA-4637, "Child Support Case Closure Notice" has been revised. It is now a part of the IV-D Combined Manual Item 130; exhibit 1 in the paper manual format, Item 130X1 in the on-line manual format.

The revised form, FIA-4637, with revision date of 1/1/01, is available as a Microsoft Word template in Windows '97. All previous hard copy editions are obsolete.

The electronic version of the FIA-4637 found within the CSES PLUS program is not yet revised. That version of the form is not obsolete and may still be used.

**BULLETIN
MAINTENANCE**

Retain Bulletin for future reference.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Replace previous edition of Item 130, Combined IV-D Policy Manual, with the new edition of Item 130 effective 1/1/01 and add the 2 exhibits, Items 130X1 and 130X2.