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**EFFECTIVE**

April 1, 2002.

**SUBJECT**

1. Code Modifications and Additions
2. Edit Updates and Additions
3. New and Revised Forms

**1. CODE  
MODIFICATIONS**

## Item C

Guardianship has been added to category type table.

## Item E

Employment Code WU is defined as working 40 hours per week.  
Employment Code CA is now defined as either parent of a child  
under three months old.

## Item F and M

Permanent Ward statement has been added to mother/father status  
code for Title IV-E/DW.

## Item N

Negative Action Code 069 is revised to reflect the child support dis-  
qualification changes described in PPB 2002-003.

Negative Action Code 405 has been revised to reflect new employ-  
ment penalties.

## Item T

Changes and additions to Item T:

- Target Group/Legal Status - Preventive Services for Families:
  - 56 - Guardianship Services - Home study only
  - 57 - Guardianship Services - Ongoing services
- Transaction Number - Origin Code:
  - A - On-line file maintenance transactions entered on CIS or  
interfaced from SWSS-FAJ.

S - STSM (Model Payments) transactions interfaced from SWSS-FAJ.

- B - Services Transactions:

BF - STSM (Model Payments) payment authorization transaction interfaced from SWSS-FAJ.

BL - Services open, change and close transactions interfaced from SWSS-FAJ.

#### RFC Tables

Edit 2303 - Invalid Service Eligibility to Target Group Relationship.

## 2. EDIT UPDATES AND ADDITIONS

The following items have been change in Reference Edits:

- RFE 0000A: 0195 - CIS
- RFE 0000A: 0560 - CIS
- RFE 1000: 1149 - CIS
- RFE 1000: 1277 - ASSIST
- RFE 1000: 1337 - ASSIST
- RFE 2000: 2382 - CIS
- RFE 2000: 2384 - CIS
- RFE 5000: 5086 - CIS
- RFE 8000: 8080 - CIS
- RFE SAU: SAU421 - CIS
- RFE SAU: SAU991 - CIS

## 3. NEW/REVISED FORMS

The following forms have been revised to reflect changes in employment-related policy:

- FIA-71: Good Cause Determination
- FIA-2439: When referring a customer to Work First for a compliance test, use Additional Information code 25, "Compliance Test Needed."
- FIA-2444 and FIA-2444SP: This is the renamed Notice of Employment-Related Noncompliance. This is now a two page MS Word document and includes good cause reasons for

noncompliance. A section has been added for scheduling a home call.

- FIA-4783A: Personal Responsibility Plan and Family Contract, Part I. An initial distribution will be made to local office.
- FIA-4785: Orientation

The following items have been updated to reflect current terminology, since they were being released already to add custom cross-references. There is no change to the forms or to the policy:

- FIA-1201: Non-FIP Child Support Services Application
- FIA-2169: Notice of Good Cause Finding - Child Support/Third Party Resources

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Changed Items (content changes) ...**

**RFC C  
RFC E  
RFC F  
RFC M  
RFC N  
RFC O  
RFC P  
RFC R  
RFC T  
RFC TABLES  
RFE 0000A  
RFE 1000  
RFE 2000  
RFE 5000  
RFE 8000  
RFE SAU  
RFF 71  
RFF 250  
RFF 1201  
RFF 2169  
RFF 2439  
RFF 2444  
RFF 3380A  
RFF 4783A  
RFF 4785**

**Changed Items (link changes only) ...**

**RFC A  
RFC I  
RFF 13  
RFF 2168  
RFF 2444SP**