

**POLICY**

It is the policy of the Michigan Department of Human Services Bureau of Juvenile Justice (BJJ) that each facility has a positive behavior support system promoting personal responsibility and positive youth behavior.

**PURPOSE**

This policy ensures facility staff consistently implements a behavior-based response system treatment model to reward appropriate youth behaviors.

**DEFINITIONS**

See JRG, JJ Residential Glossary.

**RESPONSIBLE STAFF**

Designated in the facility standard operating procedure.

**PROCEDURE**

Each facility is required to develop and implement standard operating procedures (SOPs) describing the positive behavior support system. At a minimum, these SOPs must contain the following requirements:

**Program Description**

The positive behavior support system program description is consistent with the desired behaviors and norms of a group-based treatment process including all of the following:

- A list of facility desired behaviors.  
**Note:** Treatment programs within the facility may develop program-specific lists.
- A list of facility incentives and privileges.  
**Note:** Treatment programs within the facility may develop program-specific lists.
- Positive internal control measures ensuring youth rights are not compromised.

- Procedures for dispensing incentives to youths including:
  - Criteria.
  - Dispensing staff.
  - Award basis.
- Method for transferring youth's reliance from an extrinsic motivation system to an intrinsic motivation system.
- Procedure to modify the incentive and privilege list.

### **Program Maintenance**

Procedures ensuring all of the following:

- Proper staff ethics.
- Maintenance of appropriate youth/staff barriers.
- Avoidance of favoritism.

Financial controls for incentives where appropriate.

A description of the elements of the positive behavior support system are included in the facility handbook.

### **Training**

Staff training in positive behavior support systems as part of employee orientation and on-going employee training.

Orientation and semi-annual training on the SOP for youths and parent(s) and/or legal guardian(s).

### **AUTHORITY**

Social Welfare Act, MCL 400.115a(1)(l)