

EFFECTIVE

February 1, 2014.

Subject(s)

The software we use to write policy manuals is changing. We are converting manuals one at a time from our old system which was Adobe FrameMaker to our new Microsoft system. Historical policy will be viewable as a PDF file for internal DHS users.

As manuals are converted they will be listed on the Policy News & Tips page for internal DHS users. Unless the bulletin states otherwise, no policy content will be changed although the policy effective date will change due to conversion.

The Child Guardianship manuals have been converted and will have a February 1, 2014 effective date. No policy content has been changed.

Tips for using the new manual software for internal DHS users are located on the Policy News & Tips page.

Reason: Policy software update.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items (content changes) ...

GDG GLOSSARY

GDM 110

GDM 600

GDM 700

GDM 701

GDM 715

GDM 716

GDM 720

GDM 725

GDM 730

GDM 735

GDM 740

GDM 745

GDM 760

GDM 770

GDM 780