

EFFECTIVE

Immediately upon receipt.

SUBJECTS**1) New Child
Guardianship
Manual**

A new manual group (GD) has been added to address Child Guardianship policies. The initial items in the manual group include a Glossary (GDG), Juvenile Guardianship and Juvenile Guardianship Assistance policies (GDM).

This bulletin contains Juvenile Guardianship policy items.

Reason: Juvenile Guardianship Laws, 2008 Public Act 200 [MCL 712A.19a], 2008 Public Act 203 [MCL 712A.19c], 2008 Public Act 260 [MCL 722.871 et seq.], Public Law 110-351.

**2) Juvenile
Guardianship
Policy****GDM 110 - Legal Requirements**

This item includes descriptions of the federal and state laws that established Juvenile Guardianship and the Juvenile Guardianship Assistance programs, including Juvenile Guardianship Assistance, Nonrecurring Expenses for Juvenile Guardianship and Juvenile Guardianship Medical Subsidy.

GDM 600 - Juvenile Guardianship

This item includes policy regarding:

- Determining guardianship as a permanency goal for a foster child.
- Required background checks for prospective guardians.
- Foster care licensing of prospective guardians.
- MCI consent for guardianship of state wards.
- Denial of MCI consent for a guardianship.
- Guardianship orders by the court.
- Termination of court jurisdiction.
- Foster care case actions.
- Court-ordered investigation of the guardianship.

- Revocation or termination of juvenile guardianship.

GDM 700 - Juvenile Guardianship Assistance Program Overview

This item includes general information about the guardianship assistance program. It includes information about the legal base, funding source and purpose of the programs. Basic eligibility information regarding Guardianship Assistance, Medicaid, Nonrecurring Expenses, and Juvenile Guardianship Medical Subsidy is included.

GDM 715 - Juvenile Guardianship Assistance Eligibility

This item provides the details of juvenile guardianship assistance eligibility and the certification process.

GDM 720 - Juvenile Guardianship Assistance Rate Determination

This item provides the details of the guardianship assistance rate determination.

GDM 725 - Juvenile Guardianship Medicaid Eligibility

This item includes policy on Medicaid eligibility for children with title IV-E funded guardianship assistance. Medicaid for children with state funded guardianship assistance will be determined by the DHS Subsidy Office.

GDM 730 - Nonrecurring Expenses Eligibility and Reimbursement - Juvenile Guardianship Assistance

This item includes policy on nonrecurring expenses eligibility for the process of obtaining juvenile guardianship. All children who are eligible for the Guardianship Assistance program are eligible for non-recurring expenses reimbursement.

GDM 735 - Juvenile Guardianship Medical Subsidy Eligibility

This item includes policy on juvenile guardianship medical subsidy eligibility. Children who are eligible for the Guardianship Assistance program are eligible for post permanency services in the same manner as adoptive families.

GDM 740 - Juvenile Guardianship Assistance Agreements/Guardian Responsibilities

This item describes the provisions of juvenile guardianship assistance and medical subsidy agreements. It includes the process for obtaining agreements and signatures. Guardian responsibilities are outlined in this section.

GDM 745 - Juvenile Guardianship Assistance Case Opening and Duration

This item includes the process for case opening and duration of the guardianship assistance and medical subsidy programs.

GDM 760 - Address Changes/Out of State Cases

This item includes policy for reporting address changes and includes information regarding Medicaid for children moving into or out of Michigan.

GDM 770 - Recoupment/Underpayments/Tax Implications

This item includes policy regarding recoupment of overpayments, correction of underpayments and resources for tax information.

GDM 780 - Administrative Hearings

This item includes policy regarding guardian rights to request administrative hearings.

3) Child Guardianship Glossary

The Child Guardianship Glossary (GDG) has been created.

4) Juvenile Guardianship Forms

The following forms have been developed for the Juvenile Guardianship Program:

DHS-605G, Recommendation for Denial of Consent

DHS-616, Juvenile Guardianship Home Study (Not Requesting Assistance)

DHS-1926G, Preliminary Guardianship Assessment

DHS-1344G, Guardianship Assistance Case Opening Request

DHS-2049, Juvenile Guardianship Consent Request for MCI Wards, (Not Requesting Guardianship Assistance)

DHS-2050, Juvenile Guardianship Consent Request for MCI Wards

DHS-2051, Caregiver's Permanency Planning Checklist

DHS-2052, Caseworker's Permanency Planning Checklist (For Permanent Wards - MCI or Court)

DHS-2053, Caseworker Permanency Planning Checklist (For Temporary Court Wards)

DHS-3309, Notice of Interstate Guardianship Plan

DHS-3013GA, Juvenile Guardianship Medical Subsidy Agreement

DHS-3310, Certification of Guardianship Assistance Eligibility and Request for Agreement

DHS-3310M, Juvenile Guardianship Medical Subsidy Application

DHS-3311G, Notice of Juvenile Guardianship Assistance and Non-recurring Expenses Denial and Right to Appeal

DHS-3312, Guardianship Assistance Agreement - Guardian and Worker Instructions

DHS-3313, Juvenile Guardianship Assistance Agreement

DHS-4815G, Juvenile Guardian Claim for Nonrecurring Expenses Reimbursement

DHS-4816G, Third Party Claim for Juvenile Guardian Nonrecurring Expenses Reimbursement

5) Online Manual Pages

All manual pages included in this bulletin are new.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Added Items ...

GDG GLOSSARY

GDM 110

GDM 600

GDM 700

GDM 715

GDM 720

GDM 725

GDM 730

GDM 735

GDM 740

GDM 745

GDM 760

GDM 770

GDM 780