

**EFFECTIVE**

July 1, 2015.

**Subject(s)**

1. FOM 722-06J, Rights of Children in Foster Care.
2. FOM 722-15, Case Closing.

**1. FOM 722-06J**

***Rights and Responsibilities for Children and Youth in Foster Care***

The DHS-5307, Rights and Responsibilities for Children and Youth in Foster Care, was created. This document describes the rights of foster children with respect to education, visitation, health, court participation, staying safe, and avoiding exploitation, and includes a signed acknowledgement by the child that the child has been provided with a copy of the document and that the rights have been explained to the child in an age appropriate way.

*Reason:* The Preventing Sex Trafficking and Strengthening Families Act, P.L. 113-183.

**2. FOM 722-15**

***Case Closing and Case Management Activity***

Caseworkers are required to continue case management activity and provide services to the child and family; including the appropriate documentation of these services, until the written court order is received by the department.

*Reason:* OCWPP policy clarification.

***Discharge Documents***

Education records and Social Security cards must be provided to the youth or birth/adoptive parent upon discharge.

*Reason:* State of Michigan Appropriations Act, 2014 PA 252, and the Preventing Sex Trafficking and Strengthening Families Act, P.L. 113-183.

***Retention of Case Record***

The closed foster care files for temporary wards and permanent court wards/MCI wards who were **not adopted** must be retained in the local office until the youngest child turns 28 years old.

*Reason:* Revised Records Retention and Disposal Schedule.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Added Items ...**

[FOM 722-06J](#)

**Changed Items ...**

[FOM 722-15](#)