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**EFFECTIVE**

January 1, 2015.

**Subject(s)**

1. Food Assistance Programs (FAP)
2. Disaster Food Assistance Program (DFAP).
3. Obtaining medical evidence.
4. Criminal justice disqualifications.
5. Medicaid.
  - Application processing.
  - Benefit Monitoring Program.
  - Transportation policy.
  - MIChoice agents.
  - Group composition.
  - Obsolete TPL contact information.
  - Asset limits.
  - Pregnant women with deductibles.
  - Protected spousal amounts.
  - Deemed Income and Deduction--SSI-Related Children
  - Deemed Income and Deduction--SSI-Related Adults
  - Miscellaneous.
  - Medicare Savings Program, correction of the scope/coverage code for ALMB.
6. Child Development and Care (CDC).
  - Right to apply.
  - Great Start to Quality website URL correction.
7. Miscellaneous.

**1) FAP****BAM 105****Right to Nondiscrimination**

Contact information was added for client complaints alleging discrimination.

*Reason:* Food and Nutrition Service (FNS) clarification.

**BAM 800****Data Exchanges**

The federal electronic disqualified recipient system (eDRS) was added as a match for FAP only. This match assists in the

identification of potential recipients who may have an intentional program violation in another state.

*Reason:* New eDRS match added.

## 2) DFAP

### **BEM 800**

#### **Disaster Food Assistance Program (DFAP)**

The DFAP maximum allotment and monthly income limits are updated effective October 1, 2014.

*Reason:* The maximum allotment and monthly income limits were updated by the Food and Nutrition Service.

## 3) Obtaining Medical Evidence

### **BAM 815**

#### **FIP, SDA and MA Only**

The following forms have either been revised or must now be included in the medical packet for determinations made by the Medical Review Team (MRT):

- DHS-49-A, Medical-Social Eligibility Certification (mandatory).
- DHS-49-F, Medical-Social Questionnaire (mandatory).
- DHS-49-FR, Medical/Social Questionnaire Update (mandatory for medical review/redeterminations).
- DHS-49-G, Activities of Daily Living (mandatory).
- DHS-49-G-3, Third Party Activities of Daily Living (optional).
- DHS-49-WH, Work History Questionnaire (mandatory, if the individual has worked in the last 15 years).

When requesting medical records, the following forms must be sent:

- A signed DHS-1555, Authorization to Release Protected Health Information.
- DHS-1555P, Medical Records Request.

The following forms are no longer used for medical determinations:

- DHS-49-A-E, Medical Assessment for PATH. This has been replaced by the revised DHS-49-A.
- DHS-1555-E, Authorization to Release Protected Health Information for Employment Services. This has been replaced with the revised DHS-1555.

*Reason:* MRT/DHS Process improvement.

#### **4) Criminal Justice Disqualifications**

##### **BEM 203**

##### **FIP and FAP**

A client with one drug-related offense and in compliance with their parole/probation must have an authorized representative for FAP benefits to be issued.

*Reason:* Policy clarification.

#### **5) Medicaid**

##### **BAM 115**

##### **Application Processing**

Revised retroactive Medicaid policy as it pertains to MAGI groups.

*Reason:* Clarification.

##### **BAM 402**

##### **Benefit Monitoring Program**

State and federal regulations require the Medicaid program to conduct benefit utilization reviews to ensure the medically necessary services are being provided to program beneficiaries. The Benefit Monitoring Program (BMP) is in place to monitor program usage and to identify beneficiaries who may be over-utilizing and/or misusing their Medicaid services and benefits.

While in the BMP beneficiaries may be assigned to one or more provider through which they can obtain medical services.

For further information or to make a referral contact:

Department of Community Health  
Benefit Monitoring Program  
PO Box 30170  
Lansing, MI 48909  
Phone: (855) 8085-0312

*Reason:* Update contact information.

### **BAM 825**

#### **Transportation policy**

Transportation policy for individuals who are approved for retroactive MA is updated.

*Reason:* Clarification of transportation policy.

### **BEM 106**

#### **MIChoice Agents**

The MIChoice chapter has been updated with new terminology within the chapter and new websites in the agent directory.

*Reason:* Requested by MIChoice director

### **BEM 167**

#### **Program of All Inclusive Care for the Elderly (PACE) Divestment**

There is no divestment in PACE policy; references to divestment have been removed.

*Reason:* Review of PACE regulations indicates the funding source does not make allowance for divestment.

### **BEM 211**

#### **Group Composition**

Information regarding Group 2 Medicaid categories was removed in error. These sections have been added back to the policy.

*Reason:* Clarification/correction.

**BEM 257****TPL Contact information**

Obsolete contact information for the Third Party Liability (TPL) section has been deleted. Other (current) information is found in other items of the manual.

*Reason:* Manual Maintenance.

**BEM 400****Asset Limits**

Publication of the 2014 home equity limit for long-term care payment was overlooked in the manual updates. The new figure was added.

*Reason:* Limit increases annually with the consumer price index.

**BEM 545****Pregnant Women with Deductibles**

The policy clarification (blue envelope) regarding the start of MA coverage for a pregnant woman with a deductible did not transfer to the SharePoint platform. This information is now being added to policy. A pregnant woman with a deductible must meet the deductible before the MA is opened for the remainder of the pregnancy and two months post-partum.

*Reason:* Transferring information from FrameMaker notes to SharePoint.

**BEM 400, 402, 546****Protected Spousal Amounts**

The protected spousal amounts effective January 1, 2015 have been added to policy.

**BEM 540****Deemed Income and Deduction--SSI-Related Children**

SSI-related 2015 COLA updates are incorporated in item.

*Reason:* Yearly COLA increase.

**BEM 541****Deemed Income and Deduction--SSI-Related Adults**

SSI-related 2015 COLA updates are incorporated in item.

*Reason:* Yearly COLA increase.

**BEM 126,132,135****Miscellaneous**

Removed references to CIMS, AMP, and TMA-Plus.

*Reason:* Remove obsolete information.

**BEM 165**

Correction of the scope/coverage code for ALMB.

*Reason:* Correction

**6) CDC****BAM 105****Right to Apply**

The birth date of an applicant for CDC is not required in order for the application to be registered.

*Reason:* Change in policy.

**BEM 230A**

The Great Start to Quality website was corrected.

*Reason:* Contact information updated.

**7) Miscellaneous****BAM 430****SDA****State Disability Assistance (SDA) Special Living Arrangement (SLA) Authorization and Payment**

For problem resolution, contact FIP-SDA-RAP@michigan.gov or the designated local office Field Operations Administration (FOA) Specialist.

*Reason:* Contact information updated.

### **BAM 803**

#### **FIP, SDA, MA and FAP**

#### **Reporting Unauthorized Federal Tax Information (FTI) Access**

The contact number to report possible improper inspection or disclosure of federal tax information has been updated to (312) 554-8751.

*Reason:* The contact number has changed.

### **BAM 600**

#### **All Programs**

A copy of the hearings packet must be ID mailed or sent by US postal mail to Michigan Administrative Hearings System (MAHS) please do not fax information.

#### **Local Office Requests**

A written request from the local office for a rehearing/reconsideration must be sent to Field Program Policy in central office or to the Michigan Department of Education/CDC Policy for a recommendation.

Send requests to:

Field Program Policy, Central Office  
Grand Tower Building, Suite 1402  
PO Box 30037  
Lansing MI 48909

Fax to:

(517) 241-7570

Or email the appropriate policy email box, per BEM 100.

*Reason:* Addition of fax number for local office reconsideration hearing requests and miscellaneous policy clarifications.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Changed Items ...**

[BAM 105](#)  
[BAM 115](#)  
[BAM 402](#)  
[BAM 430](#)  
[BAM 600](#)  
[BAM 800](#)  
[BAM 803](#)  
[BAM 815](#)  
[BAM 825](#)  
[BEM 106](#)  
[BEM 126](#)  
[BEM 132](#)  
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