

PURPOSE

The purpose is to establish the policy for the Michigan Department of Health and Human Services (MDHHS) to establish emergency mode operations in order to maintain functionality and protect Electronic Protected Health Information (ePHI) in case of an emergency.

DEFINITIONS

ePHI is the acronym for Electronic Protected Health Information. It is Protected Health Information that is transmitted or maintained in electronic form.

PHI is the acronym for Protected Health Information. It is information that can identify a person and contains health related data pertaining to that person.

Workforce Member means employees, volunteers and other persons whose conduct, in the performance of work for a covered entity, is under the direct control of such entity, whether or not they are paid by the covered entity. This includes full and part time employees, affiliates, associates, students, volunteers and staff from third party entities who provide service to the covered entity.

POLICY

It is the policy of the MDHHS to establish an Emergency Mode Operations Plan to enable continuation of business processes to assure access to ePHI and provide adequate protection of the security of ePHI while operating in emergency mode in conjunction with the Department of Technology, Management and Budget (DTMB).

REFERENCES

[45 CFR 164.308\(a\)\(7\)](#)

CONTACT

For additional information concerning this policy, contact the MDHHS Security Officer at MDHHSPrivacySecurity@michigan.gov.